

**Board of Game and Inland Fisheries
Education, Planning and Outreach Committee
Meeting Minutes
4000 Broad Street, Board Room
Richmond, Virginia 23230**

**May 16, 2012
1:00pm**

Present: Mr. J. Brent Clarke, III, **Board Chairman**; Mr. James W. Hazel, **Committee Chairman** and **Committee Member**: Mr. F. Scott Reed; Board Member: Mr. Curtis Dixon Colgate; **Absent:** Mr. Randy Kozuch; **Executive Director:** Mr. Robert "Bob" W. Duncan; **Chief Operating Officer:** Mr. Matt Koch; **Senior Leadership Team:** Mr. Lee Walker, Mr. Larry Hart, Mr. David Whitehurst and Mr. Tom Gelozin; **Policy and Legislative Manager:** Mr. Ryan Brown.

[\(Listen: Call to Order\)](#)

The Chairman called the meeting to order and noted for the record that a quorum was present for the meet. The Chairman thanked Mr. Colgate and Mr. Clarke for their attendance.

[\(Listen: Approval of April 2, 2012 Meeting Minutes\)](#)

The Chairman called for a motion to approve the minutes of the April 2, 2012 meeting. Mr. Reed made the following motion: Mr. Chairman, I hereby move the minutes of the meeting be approved as submitted. Motion Seconded by Mr. Clarke. Ayes: Reed and Hazel.

[\(Listen: Public Comments – Non-Agenda Items\)](#)

The Chairman called for **public comments-non agenda items**. Hearing none, the Chairman moved forward with the agenda.

Revisions and Amendments to Wildlife and Boat Committee Charter: [\(Listen\)](#) Mr. Ryan Brown presented the following proposed Committee composition changes to the Wildlife and Boat Committee:

Composition:

The Committee shall be comprised of three (3) members of the Board of Game and Inland Fisheries. **Two alternate members may additionally be appointed; however, the alternate members shall be counted for quorum purposes and vote only in the absence of regular members.** Committee members shall be appointed by the Chairman of the Board with each member to serve a term as determined by the Board Chair at the time of Committee appointment. A quorum of the Committee shall consist of **a majority of the two**—members entitled to **vote at a meeting.**

Following the presentation, the Committee, Director and staff held a discussion on the proposed changes.

The Chairman called for a motion to adopt the changes as presented by staff. Mr. Reed made the following motion: Mr. Chairman, I hereby move that draft number 2 be recommended to

the full Board for adoption. This is the draft containing language on alternate members at the discretion of the Chair. Motion Seconded by Mr. Clarke. Ayes: Reed, Hazel and Clarke

Revisions and Amendments to the Board Governance Manual: ([Listen](#)) Mr. Ryan Brown presented the following proposed changes to the Board Governance Manual. Following the presentation, the Committee, Director and staff held a discussion on the proposed amendments.

The Committee reviewed the proposed amendments to the Manual:

- **Page 41 – Committees (Amendment #1)**
Committee Charters should be “an attachment” not “part” of the Manual
- **Page 43 – Financial Expert Language for the Finance, Audit and Compliance Committee (Amendment #2)** While financial expertise is not a requirement for appointment to the Board, the Board Chairperson shall consider the financial background of members in making appointments to the Committee.
- **Page 48 – Opinions of the Attorney General (amendment #3)**
According to §2.2-505.A of the Code of Virginia, The Board Chairperson or the Director shall make written requests for official advisory opinions from the Attorney General. The Director shall ~~receive approval from~~ **notify** the Board Chairperson, ~~and where~~ **when feasible, from the full Board before upon** requesting an official opinion from the Office of the Attorney General **and shall notify the full Board at its next meeting.**

The Chairman called for a motion to adopt the amendments as presented by staff. Mr. Reed made the following motion: Mr. Chairman, I hereby move that the EPO Committee recommend for approval the amendments to the Governance Manual including Amendments 1, 2, and 3 on page 41, 43 and 48. Motion Seconded by Mr. Clarke. Aye: Hazel, Reed and Clarke.

Media Services Report: ([Listen](#)) Mr. Lee Walker presented the Media Services Report for September 2011-April 2012. Hot topics for this reporting period included:

- Legislative Issues-Sunday Hunting, Exotic Animals, Kill Permits and Fox Pens
- Access Permit Fee
- Elk Restoration
- White-nose syndrome
- Chronic Wasting Disease-Frederick County

Mr. Walker also noted for this time period the Outreach Division issued 25 media alerts.

The Chairman called on Mr. Gary Martel for an update on the Little Tumbling Creek Trout Stream Restoration.

Ms. Karen Holson gave a brief update on the National Archery in the Schools Program (NASP). Ms. Holson recently attended the Annual NASP State Coordinator Conference held in Louisville, Kentucky on May 8, 2012. During the Conference, the Virginia NASP received two awards: (1) Virginia schools reaching over 500 schools and (2) Virginia NASP was also recognized as the

“Second Runner Up” for most added schools in one year. NASP, Inc recognizes each state and province for reaching milestones of 100 schools. This is NASPs tenth anniversary. Virginia has incorporated NASP in their schools since 2006. The NASP State Tournament will be held on March 16, 2013 at the Richmond International Raceway.

Mr. Lee Walker announced the Ms. Holson has been appointed to serve on the NASP, Inc. Board as the Representative for State Coordinators.

A discussion on the Media Services Report and NASP were held by the Committee, Director and Staff.

The Chairman thanked everyone for their reports and congratulated Ms. Holson on her recent achievements.

Director’s Remarks: ([Listen](#)) The Director reported on the following items:

- Back Bay
- Wildlife Center Dedication
- Partnership with the Squirrel’s Baseball Team
- Elk Restoration Project

([Listen: Chairman's Remarks, Additional Business, Next Meeting, and Adjournment](#))

Chairman’s Remarks: The Chairman thanked staff for their reports.

The Chairman called for additional business/comments from the Board Chairman and/or the Committee. Hearing none, the Chairman stated the next meeting of the Committee would be announced at a later date.

The meeting was adjourned at 2:04 pm.

Respectfully submitted,
/s/ Beth B. Drewery
Secretary, Board of Game and Inland Fisheries